

**City Of Effie**  
**City Council Regular Meeting Minutes**  
100 SW STATE HWY 38 – COMMUNITY BUILDING  
PO BOX 95 – EFFIE, MN 55639  
218.743.6767

**December 11, 2017**  
**6:30 pm**

**Members in Attendance** - Mayor Mark Krickhahn; Councilors – Tim Grady, JoAnn Krickhahn, and Lil Longtine; City Clerk/Treasurer Carolyn Schmit

**Absent** – Councilor Bob Cassibo

**Also Present** – Tom Lamont, City Attorney John Licke

**Call to Order**

Mayor Mark Krickhahn called the meeting to order at 6:30 p.m.

**Pledge of Allegiance**

Everyone stood and recited The Pledge of Allegiance

**Public Forum**

Mayor Krickhahn opened the public forum however, no one was present to speak. Mayor Krickhahn closed the public forum.

**Approval of Agenda**

**Motion by Tim Grady, seconded by JoAnn Krickhahn to approve the agenda. MCU**

**Approval of the November 13, 2017 Minutes**

**Motion by Tim Grady, seconded by JoAnn Krickhahn to approve the minutes as written. MCU**

**Meeting Updates/Reports**

Clerk Schmit informed the council that they city is required to do annual reporting for Kootasca to be eligible to receive funds through their programs. The city hadn't filed for several years, all filing has been completed for the past years and the city is in good standing..

Councilwoman Krickhahn shared updates from the Bigfork Valley Hospital specifically regarding employment opportunities and announced that the city had been awarded a grant for a furnace and duct work for the community center. Also, the city was chosen to be highlighted in the year end appeal newsletter.

Mayor Krickhahn did not have any updates.

Mayor Krickhahn informed the council that City Attorney John Licke was in attendance to discuss the ordinance violations that have been reported and asked that the council move the Old Business ahead of the new business so that John could leave after the discussion. **Motion by JoAnn Krickhahn, seconded by Lil Longtine to move Old Business ahead in the agenda. MCU**

**OLD BUSINESS**

**Ordinance Violations**

City Attorney John Licke was in attendance to help the council understand the abatement process for the violation of City Ordinance 2017-01. Attorney Licke explained that the process is well defined within the ordinance and that the council has given the violators ample time to comply. Clerk Schmit reported to the council that she did not receive any response to the letters that were sent regarding the violations. The council agreed to move forward with the abatement process with a final letter being sent to instruct the violators to appear at the next council meeting to be heard and discuss the matter. **Motion by JoAnn Krickhahn, seconded by Tim Grady to proceed with the final letter to appear. MCU**

## **NEW BUSINESS**

### **Vern Hawkinson's Wastewater Contract**

The contract for Vern Hawkinson is to be renewed and Kevin Odden will have his own contract for 2018. **Motion by Tim Grady, seconded by JoAnn Krickhahn to approve renewing the contract with Vern Hawkinson. MCU**

### **Neighborhood Tavern Liquor License**

**Motion by JoAnn Krickhahn, seconded by Tim Grady to renew the license for Neighborhood Tavern. MCU**

### **Community Center Contract**

The council was asked to provide clarification of who is allowed to rent the community center without paying the rental fee. It was clarified that only American Legion events and Auxiliary events are to be held in the community center without rental fees, all members of the organizations still have to pay the rental fee to use the building. Clerk Schmit will draft a letter to the organizations clarifying this. **Motion by JoAnn Krickhahn, seconded by Tim Grady to send a letter and contract stating the fees. MCU**

### **Ball Park Dumpster**

Council discussed having the ball park dumpster moved to the community center during the winter months. **Motion by Tim Grady, seconded by JoAnn Krickhahn to have the dumpster moved to the community center each winter. MCU**

### **Finalize Levy**

Council finalized levy at \$38,500.00 **Motion by JoAnn Krickhahn, seconded by Tim Grady to finalize the levy. MCU**

### **City of Bigfork sewer billing**

Clerk Schmit informed the council that in reviewing old accounts, it was determined that a building was deeded over to the city of Bigfork several years ago but the change wasn't made to reflect the ownership. The council agreed to charge the City of Bigfork for 2017 and going forward and to waive all fees before that time. **Motion by JoAnn Krickhahn, seconded by Lil Longtine to bill the City of Bigfork beginning as of January 2017. MCU**

### **Jeff Powell Excavating contracts**

Jeff Powell submitted contracts for snowplowing and grading for 2018. **Motion by JoAnn Krickhahn, seconded by Lil Longtine to sign the contracts with Jeff Powell Excavating. MCU**

### **Certify Delinquent sewer accounts to the county**

**Motion by JoAnn Krickhahn, seconded by Tim Grady to certify all delinquent sewer account to Itasca County for tax levy. MCU**

**Finalize Budget**

The council reviewed the items that were questioned during the preliminary budget meeting and then finalized the budget. When overages occur in the General account they will be moved to the Sewer account and shortfalls will be taken from the Money Market account. **Motion by JoAnn Krickhahn, seconded by Tim Grady to finalize the budget for 2018. MCU**

**2018 Meeting Schedule**

Clerk Schmit shared the meeting schedule for 2018. The council also discussed moving the time of the meeting from 6:30pm to 6:00 pm. **Motion by Tim Grady, seconded by JoAnn Krickhahn to approve the 2018 meeting schedule and change the time of the meetings to 6pm. MCU**

**SFM Workers Compensation Renewal**

**Motion by JoAnn Krickhahn, seconded by Lil Longtine to proceed with the SFM Workers Compensation Renewal. MCU**

**PAYROLL AND CLAIMS**

Payroll for the month of November 2017: \$592.21

Claims for the month of November 2017: \$10,335.91

**Motion by JoAnn Krickhahn, seconded by Tim Grady to approve the bills and payroll as listed. MCU**

**Adjournment**

The meeting was adjourned at 7:43 pm.

Next regular monthly Council meeting is scheduled for January 8, 2018 at 6:00 p.m.

Carolyn Schmit

To be approve at the next regular meeting

Clerk/Treasurer

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