

The April Regular Board Meeting minutes were approved on May 9, 2018
MARCELL TOWNSHIP
BOARD MEETING
APRIL 11, 2018

Meeting was called to order at 6:03 PM by Diane Coppens.

The Pledge of Allegiance was recited.

Present-

Diane Coppens, Sandy Lyytinen, Dale Fuhrman, Bonnie Korte, Tracy Chase, Tim Hagen, Nathan Erickson, Domanick David, Kevin Gross, Dave Swanson, and Gary Orwig

Mowing Quotes-

The mowing quotes were opened, and Diane Coppens read all the submissions. Because of no proof of insurance, three of the quotes were dismissed. The board deliberated, and several questions were asked of the people submitting the quotes. Once the board had all the answers, a decision was made as to who should be awarded the contract. Diane read resolution number 4/11/2018 (3). Sandy Lyytinen made a motion, "to go with Domanick David for the mowing." Dale Fuhrman seconded the motion and the MCU. The resolution paperwork was then completed and Domanick David was awarded the 2018 mowing contract.

Road and Bridge Quotes-

There was only one quote submitted for the Road and Bridge contract for the summer and winter maintenance contracts. Diane Coppens had earlier contacted the Minnesota Association of Townships attorney to ask how to handle a case where only one quote was received. The MAT attorney expressed to Diane the need to document the procedure to procure more than one quote. Tracy Chase submitted the information to the Deerpath Shopper and Western Itasca Review for publication dates of March 13, 15, 20, and 22. She also had it posted on the edgeofthewilderness.org site. This was in addition to word of mouth. The single submission was opened and read for the winter contract. After reviewing the submission, Dale Fuhrman made a motion to, "accept the winter contract quote by T & T." Sandy Lyytinen seconded the motion and the MCU. Resolution number 4/11/2018 (1) was read. The summer contract quote was read and reviewed. Dale Fuhrman made a motion to, "accept the summer contract quote by T & T." Sandy Lyytinen seconded the motion and the MCU. Resolution number 4/11/2018 (2) was read. The resolution paperwork was then completed, and T & T Excavating was awarded the 2018 Road and Bridge contract for summer and winter maintenance.

March 14, 2018, Regular Board Minutes-

Dale Fuhrman made the motion to approve the March 14, 2018, minutes. Sandy Lyytinen seconded the motion. MCU.

Treasurer's Report-

March 31, 2018, reconciled bank balance is \$734,469.75. Bonnie reviewed the report including outstanding checks and loan payments.

Road Report-

Dale Fuhrman gave the road report. This time of year can be quite difficult with snowplowing/grading. There needs to be a balance with the removal of snow/ blading and the elements. There was one round of snowplowing for the month in addition to some work on Idlewild Road.

Park Report-

Jeff will take the road signs off the posts. There is no electricity getting to the light in the parking lot. This will be looked at the same time as the skating rink lights are reviewed.

Old Business-

Tennis Courts- Tim Johnson, NIJPB, completed and submitted three grants for monies to help offset the cost of repairing the tennis courts.

Kitchen Remodel- The kitchen remodel will begin the middle of April. Diane spoke with a MAT attorney and if the cost is under \$25,000, the township can negotiate with a contractor.

Cemetery- Sexton Salary & Records- Tracy brought a portion of the records to the Itasca County Historical Society to be preserved. Once these are returned, Tracy will bring another portion. Diane Coppens made the motion to, "pay the cemetery sexton an hourly rate of \$17.00 plus mileage using the federal mileage rate." Sandy Lyytinen seconded the motion and the MCU. The initial meetings with people regarding cemetery plots will be held at the Marcell Town Hall. The small room will be made into the sexton's office.

Supervisor Resignation- Because Dale Fuhrman is moving out of the township, he is no longer able to hold the supervisor position. Dale read a letter with a resignation date of April 12, 2018. The board will make inquiries to see if there are people interested in the position. Due to elections being held in November, this position will be until the election and then the position will be put on the ballot as a two-year term.

New Business-

Dates for Road and Park Review- May 12th, 2018, will be the road and park review. The supervisors and T & T will meet at the Town Hall at 8:00 AM.

Tax & Equalization Meeting- The Tax & Equalization meeting will be Thursday, April 26, 2018, at 9:00 AM. Tracy will purchase some breakfast pastries for the meeting.

Electronic Fund Payments- The township already receives their monies through electronic means.

Business Loan Committee- The Business Loan Committee will meet on Monday, April 23rd, at 6:00 PM. Amber Kongsjord, member of the committee, sent a letter of resignation to the township board. Diane will contact Amber regarding this.

Thank You- Tracy will prepare a thank you for Nathan Erickson for mowing and Dale Fuhrman for his service on the board.

Committee Reports-

Sandy and Diane attended the Spring Short Course meetings. A lot of valuable information was received. In addition to legislative updates, insurance updates, and attorney Steve Fenske speaking on behalf of roads, there was a good breakout session regarding clerks and treasurers. Diane gave Tracy a handout from the workshop. Diane also attended the MAT Annual Meeting. Besides the meeting and good food, local phenologist John Latimer spoke.

Approved and paid bills: Claims- \$ 4,845.56

Payroll- \$ 1,317.81

Diane Coppens made a motion to approve and pay the claims and payroll with check numbers 7949 – 7967. Dale Fuhrman seconded the motion. MCU.

A motion was made by Sandy Lyytinen to adjourn the meeting at 8:00 PM. Diane Coppens seconded the motion. MCU.

Chairperson

Date

Clerk

Date