

The February Board Minutes were approved on 3/8/2017 with an addition to the Walking Trail.

MARCELL TOWNSHIP
BOARD MEETING
FEBRUARY 8, 2017

Meeting was called to order at 6:01 PM.

The Pledge of Allegiance was recited.

Present-

Diane Coppens, Dennis Korte, Sandy Lyytinen, Dale Fuhrman, Tracy Chase, Tim Hagen, Lloyd Kongsjord, Thor Kongsjord, Rudy Rautio, Estelle Palmer, Donald Palmer, and Andy Shaw.

Andrew Shaw- Petition of Vacation

Andy Shaw was present to discuss the petition for a vacation of a portion of the Northwood Acres Road. He discussed the protocol that will need to take place. Dale Fuhrman made the motion to "Meet at 4:30 PM, March 8th, to go out and look at the site that is petitioned for the vacation." Diane Coppens seconded the motion. MCU.

Minutes-

Minutes from the January 11, 2017, board meeting were read. A motion was made by Dale Fuhrman to accept the minutes as read. Sandy Lyytinen seconded the motion. MCU. Minutes from the January 28, 2017, special board meeting were read. Diane Coppens made the motion to accept the minutes as read. Dale Fuhrman seconded the motion. MCU.

Treasurers Report-

Dennis Korte reported that as of January 31, 2017, the reconciled bank balance was \$703,526.17. With the adjustment to the Fire Fund from a transfer of \$6,000.00 to \$5,500.00, Dale Fuhrman moved to accept the treasurer's report and Diane Coppens seconded the motion. MCU.

Road Report-

Dale Fuhrman reported on the roads. He and Tim Hagen will review the roads this week and see what needs to be taken care of.

Park Report-

Jeff Huju is doing a nice job of keeping the ice rink in working order.

Old Business-

Winter and Summer Road Contracts- Much discussion took place.

Quotes with one Year Contract- Diane Coppens suggested the board use Kyle Hartnett's, an attorney with expertise in township government, proposal of 1 year contracts for both the summer maintenance and the winter maintenance and ask for quotes from the three parties who have shown interest in the contracts. Attorney Hartnett also suggested we use the current contract format. It was then discussed to have packets ready at the March meeting for the interested parties. This packet will include a copy of the contract. Dale Fuhrman made a motion "to request a quote packet be made available on March 8, 2017, for the prospective contractors. This package would include the summer maintenance and the winter maintenance contracts." Diane Coppens seconded the motion. MCU. The April meeting will be when the quotes are opened and the contracts decided.

Hourly Fee for Clerk for Extra Projects- Attorney Hartnett recommended the clerk receive an additional wage if working on extra projects for the township. Dale Fuhrman made the motion to "To pay an hourly fee of \$20.00 to the clerk for working on extra projects. The discretion of the extra projects is up to the clerk and the board." Sandy Lyytinen seconded the motion. MCU.

Materials for Lloyd's Landscaping- Discussion took place regarding materials for Lloyd Kongsjord. Tracy Chase will compile materials.

Computer- Hardware & Software Estimate- Tracy Chase gave an estimate for the computer and software update. Sandy Lyytinen made the motion "To allow Tracy to purchase a new computer and software." Dale Fuhrman seconded the motion. MCU.

Tennis Courts- Dennis Korte has been doing some research into the tennis court improvements. Diane Coppens will send Dennis the pictures that were taken of the problem areas.

Walking Trail- Dale Fuhrman has been looking into the walking trail issues. Kris Francisco, Hawkinson, will ~~walk the trail when in the area~~ (call Dale and Dale will go with Kris to view the trail) and Kris will make recommendations for improvement.

New Business-

Levy- The 2018 Levy was discussed and all board members were agreeable to keeping the levy levels at the same dollar amount as 2017. The levy amounts will be brought before the township residents to be voted on at the Annual Meeting.

Annual Meeting- Notification of the Annual Meeting will be posted and published in the approved locations.

Request for Donations- Tracy quickly mentioned that several entities had submitted requests for donations. Discussion will take place at the March meeting.

Removal of Past Documents- It was decided to table the request to participate in the Minnesota Historical Society retention schedule of documents.

First State Bank of Bigfork- Banking documents were signed to reflect a new year and new board members.

Road Signs- The board will review road signs and make any necessary changes that are needed.

Committee Report-
No report given.

Approved and paid bills: Claims- \$ 11,514.42 Payroll- \$ 1,645.20

A motion was made by Diane Coppens to adjourn the meeting at 8:00 PM. Dale Fuhrman seconded the motion. MCU.

Chairperson

Date

Clerk

Date