The January Board Minutes were approved on February 8, 2017.

MARCELL TOWNSHIP
BOARD MEETING
JANUARY 11, 2017

Meeting was called to order at 6:04 PM.

The Pledge of Allegiance was recited.

Present-
Diane Coppens, Dennis Korte, Sandy Lyytinen, Dale Fuhrman, Tracy Chase, Tim Hagen, Lloyd Kongsjord, and Rudy Rautio.

Swearing in of Officer-
Dale Fuhrman was sworn in as supervisor. He took his place at the table.

Minutes-
Minutes from the December 14, 2016, board meeting were read. A motion was made by Dale to accept the minutes as read. Diane seconded the motion. MCU.

Treasurers Report-
Dennis reported that as of December 31, 2016, the reconciled bank balance was $727,758.66. All fund balances were reviewed. Discussion took place regarding the loan fund. It appears that there may be more opportunities for businesses to tap into this fund.

Road Report-
Due to the weather, 4 rounds of snowplowing took place. In addition, there was drift removal on several roads.

Park Report-
The rink is being used. On January 1st, 14 people were skating. Jeff continues to maintain it.

Old Business-
Frontier Sports Loan Extension Update- Diane faxed and mailed the information to Shaw & Shaw. The Extension is complete.
Wi-Fi Thermostat- Tracy contacted Mark Krickhahn. Mark will send quotes for cost.
Lightweight Tables- After discussion, Dale Fuhrman “moved to purchase 15 lightweight tables at L & M at a price of $47.95 per table.” Sandy Lyyttinen seconded the motion. MCU. Tracy will contact L & M and make the purchase. Dennis will plan to transport the tables.
Cemetery- Discussion took place on what additional funds can be put towards the $3,000 donation from the Veteran’s. The additional monies may help to do several improvement projects.

New Business-
Reorganization of the Board- Dale Fuhrman “moved to have Diane Coppens fill the Chair position”. Sandy Lyytinen seconded the motion. MCU.
Road Management Coordinator- Diane Coppens “moved to have Dale Fuhrman become the Road and Bridge liaison”. Sandy Lyytinen seconded the motion. MCU.
Local Weed Inspector-Sandy Lyytinen will become the local Weed Inspector.
Meetings Attended by Marcell Township- Diane will attend the MN Association of Townships, Dale will attend the Northern Itasca Joint Powers Board, and Sandy will attend the MN Highway 38 Leadership Board, Inc. meetings.
Resignation of Marlene Ackermann- Marlene resigned her position effective January 31st. Teresa Huju has agreed to clean the hall and her effective hire date will be February 1st. Tracy will contact Teresa regarding the cleaning duties and hiring paperwork.
Wage Discussion- Outside Maintenance & Inside Cleaning- After discussion, Dale Fuhrman, “moved to increase the outside maintenance and inside cleaning wage to $17.00 per hour.” Sandy Lyytinen seconded the motion. MCU.
Bigfork Fire Department Contract- The fire contract was approved. Because the fire fund is typically in a deficit mode, Dale Fuhrman “moved for the Treasurer to transfer $5,500.00 to the fire fund from the general fund. “ Sandy Lyytinen seconded the motion. MCU. Also, discussion took place on who will attend the upcoming fire meeting. Diane will attend the February 22nd meeting. Dale may also go.
Road and Snow Removal- Upcoming Contract- Discussion regarding the winter and summer road contracts took place. The discussion included information on equipment usage, contract grading, contract snowplowing, etc. Dale asked about the process of how roads are handled. T & T explained the past process that was used. Because Dale will be the liaison for the road and bridge department, Anthony will meet with Dale to discuss past procedures. After much discussion, Sandy Lyytinen, “moved to continue to use T & T Excavating as the Marcell Township Contractor for the Road and Bridge work for the next three years”. Diane Coppens seconded the motion. MCU.
Spring Training Dates- Tracy gave the dates and locations for the spring “Short Course” trainings. The board will look at attending the trainings. An agenda has not been compiled yet.
Tax & Equalization- Diane has received the necessary training for the Board of Appeal and Equalization. Dale will complete the online course before February 1st so he too will have the needed training. Without this training, the local township board will not be able to hold the Tax and Equalization meeting.
Budget- The budget will be discussed at the February meeting.
Form W-4- 2017- Tracy gave the board members the 2017 Form W-4 to complete so the personnel records will be up-to-date.
Mileage Rate- The 2017 mileage rate for reimbursement is 53.5 cents per mile.
Arvig Communications- Upgrade- The town hall has the opportunity to upgrade their telephone/internet costs. With a one year commitment, the hall will receive an increase to 10mb with a cost decrease of $18.21 per month. Dale Fuhrman “moved to have Tracy contact Arvig and accept the new telephone/internet plan”. Diane Coppens seconded the motion. MCU.

Computer Upgrade/Software Upgrade- Tracy discussed the need for an upgrade in the computer system and software. Tim Johnson, Northern Itasca Joint Powers Board, will help with this.
Other New Business- Discussion took place on a couple of possible Park projects. Dennis will look for information regarding the tennis courts and Dale will look at gaining information regarding the walking trail. Sandy is interested in the Cemetery project.

Committee Report-
Diane attended the Township Association Meeting. The guest speaker was Peter McDermitt from MDI- Minnesota Diversified Industries. He gave a lot of interesting information regarding recycling, projects, etc.

Approved and paid bills: Claims- $ 32,598.97 Payroll- $ 1,651.40

A motion was made by Diane to adjourn the meeting at 8:12 PM. Dale seconded the motion. MCU.

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Chairperson Date

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Clerk Date